

- Entry Visa for India

Insurance and Liability

The Organizers are not responsible for airfare, housing, or other costs incurred by participants in the event of registration cancellation. Please note, in the event that SHRM India HR Tech Conference and Exposition 2018 is abbreviated or cancelled because of the circumstances beyond the Organizers Control, including, but not limited to, civil disturbance, earthquake, electrical outage, explosion, fire, freight embargo, strike or labour unrest, flood, hurricane, tornado, or other acts of God, an act of war, terrorism, or the act of any government (de facto or de jure), or any government agency or official, the Organizers reserve the right at their sole discretion, to unilaterally terminate the conference. In these circumstances, the registrant expressly agrees to waive any claim that he, she, or it may have against the SHRM India Pvt. Ltd. for damages or compensation, including, but not limited to, fees for registration, housing, airfare and/or incidental charges.

All delegates are encouraged to obtain adequate cover for travel, health and accidental insurance before they depart from their countries. The organizers, their suppliers or agents will not be held liable for any personal injuries, or loss of, or damage to, private property belonging to the conference delegates and accompanying persons.

FAQ's-Registrations

REGISTRATION

1. How do I register myself?

You can register yourself through the Registration portal at www.shrmtech.org

2. How do I know that my registration is complete?

After completing registration you will get a Bar-coded **Delegate Pass** through a **Registration confirmation email**.

3. What is the deadline for registration?

Early Bird price registration	14 th March 2018
Regular registration	No deadline

4. Is any special price applicable for early bird registrations?

Yes, upto 14th March 2018

5. Will the Air travel and local travel will be provided by SHRM?

You have to make your own arrangements for Travel tickets, Local Cab , VISA, Forex, Passport, Hotel etc.

6. I am a member will I get any benefit?

As a member you are entitled to a special price for SHRM India HR Tech Conference & Exposition registrations.

7. My membership has expired. What do I do?

Your membership should be active on the **date of registration**. You have an option to go for "Become a member Now" category and your Global internet membership will be renewed within 21 days. If you were previously a **Professional member** please renew your membership via SHRM website and then go for Member category registration.

Note:

SHRM will verify Conference registrations with Member database on periodic basis. If it is found that any person has opted for Member category although he is not a member or has not renewed his Professional membership, Registration will be transferred to Non- member category and dues, if any will have to be paid on the Conference Day .

Modification/Substitution/Cancellation

1. What if I want my colleague/friend to attend as replacement?

For replacement of delegate names under **individual registration**, written permission from the original registered delegate will be required, along with full contact details of the substitution. For replacement of delegate names under **group registration**, the substitution must be from the same organization. Please send your modification requests at shrm@meraevents.com

2. What is the deadline for substitution/ modification/cancellation?

For registrations: 6th April 2018

3. How much refund will I get after cancellation of registration?

Refund will be made after deducting 20% net of taxes.

4. What if I not able to attend the event on time due to unavoidable reasons? Am I entitled to refund ?

No refund will be made for Late arrivals, No-shows, Unattended events or Early departure.

5. In case where invoice is raised to my company but if I am not able to attend?

Invoice raised after **6th April 2018** are payable to SHRM India. Non-attendance to the event in such cases will be treated as No show.

FAQ's on Payment options

1. What is the fee structure for Conference registration?

Category	Early bird Price	Early Bird-International Delegate
SHRM Member	16,900	\$300
Non member	19,300	\$340
Become a Member Now*	21,300	\$390

Category	Regular Price	Regular-International Delegate	Regular-Student
SHRM Member	19,800	\$350	13,300
Non member	22,,300	\$390	-
Become a Member Now*	24300	\$430	15,800

2. What are the modes of payment?

- Crossed cheque /DD
- Credit card
- Debit card
- Net banking
- EFT(Bank transfer)

3. Can I make the payment Online directly after registration?

In case you are using credit card/debit card, you can pay during the registration process itself.

4. What if I want to pay by cheque /DD?

For cheque/DD:

Please make the cheque in favour of "**Strategic Human Resource Management India Pvt. Ltd.**"

Also mention your **Name** on the back of the cheque or enclose the Invoice copy.

The cheque should be mailed to :

Mayank Runthla

1507, 15th Floor,Tower-D, Global Business Park,
MG Road, Near Fortune Hotel,
Gurgaon-122002

Contact #: 9899212595

5. What if I want to do online transfer/NEFT?

Please use the below bank account details for making the online payment:

Bank details

Bank Name : Citibank N.A.
Bank Address : 4TH FLOOR, FORT HOUSE, UNIT NO 1, 224, D N ROAD, FORT, MUMBAI 400001
Swift Code : CITIINBX
Account Name : STRATEGIC HUMAN RESOURCE MANAGEMENT INDIA PRIVATE LIMITED
Account Description: CURRENT ACCOUNT INR
Account Number : 0340841018
NEFT/IFSC Code: CITI0100000
MICR Code : 400037002

6. I want to make payment on the Conference day. Can I do that?

Yes, you can make payment on the registration desk at the Conference venue only for the Registration fees. You have to bring the registration slip along-with Registration ID details. However, it may result in delay of issuing Conference badges and conference materials on-site.

7. Can I make on-the-spot Conference registration and payments?

Yes, you can make registration on-the-spot, but it is subject to availability of seats. However, it may result in delays of issuing Conference badges and conference materials on-site.